



The Riveredge Outdoor Learning Elementary School

December Governance Council Retreat

Date and Time

Wednesday December 18, 2019 at 3:00 PM CST

Location

Riveredge Nature Center

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:00 PM
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		1 m
II. Refining a Shared Vision for ROLES			3:02 PM
A. Retreat Objectives	FYI	Jessica Jens	5 m
B. Setting the Stage: Establishment of Small Working Groups	Discuss	Jessica Jens	15 m
C. Creating a Shared Vision for Our Future	Discuss	Jessica Jens	60 m
What is the shared vision for ROLES in 1 year, 3 years, and 10 years? What needs to be accomplished to achieve this vision? What role does organizational culture have in the achievement of this vision?			
III. Updates from Planning & Leadership Coordinator and Lead Teacher			4:22 PM
A. Lead Teacher Updates	FYI	Jessica Tipkemper	10 m
B. Planning & Leadership Coordinator Updates	FYI	Sunny Knutson	10 m
IV. Open Enrollment Process - Action Item			4:42 PM
A. Open Enrollment Seat Availability Request to NOSD	Vote	Jessica Jens	5 m
B. Open enrollment process and timeline	FYI	Sunny Knutson	8 m
C. Determine open enrollment dates	Vote	Sunny Knutson	5 m
Set dates for:			
<ul style="list-style-type: none"> • Community information session • Lottery 			

V. Policy Approvals **5:00 PM**

- A. Governance Council Policy Approvals** Vote Mia Arter 5 m
Draft policies for discussion & adoption will include, but are not limited to: Public Records; Open Meetings; Non-Discrimination and Access to Equal Educational Opportunity
- B. Finance & Facility Policy Approvals** Vote Becky Wollner 5 m
Draft policies for discussion & adoption will include, but are not limited to: Gifts, Grants & Bequests; Bathroom Procedures; Vendor Relations/Conflict of Interest; Petty Cash; Insufficient Funds
- C. Teaching & Learning Policy Approvals** Vote Mike Mullen 10 m
Draft policies for discussion & adoption will include, but are not limited to: Attendance; Bullying & Harassment; Promotion, Placement, and Retention; Homeless Children and Youths; Threat Assessment and Safety Plans; Entrance Age

VI. Finance & Facility Committee **5:20 PM**

- A. November 30, 2019 Financial Report** Discuss Becky Wollner 5 m
- B. 501 c (3) status update** Vote Sunny Knutson 5 m
Inclusion of an additional dissolution clause in the ROLES-NOSD contract

VII. Closing Items **5:30 PM**

- A. Adjourn Meeting** Vote