

## Vendor Relations/Conflict of Interest Policy

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The Riveredge Outdoor Learning Elementary School (ROLES) shall not enter a contract knowingly with any supplier of goods or services to this School under which any Governance Council member or officer, employee, or agent of ROLES has any pecuniary or beneficial interest, direct or indirect, unless the person has not solicited the contract or participated in the negotiations leading up to the contract. This prohibition shall not prevent any person from receiving royalties upon the sale of any textbook of which s/he is the author and which has been properly approved for use in ROLES.

For the purpose of this policy "beneficial interest" shall be determined in accordance with Wisconsin statute 946.13.

Governance Council members and school personnel shall not accept any gifts or favors from vendors which might, in any way, influence their recommendations on the eventual purchase of equipment, supplies, or services.

All sales persons, regardless of product, shall clear with the Planning and Leadership Coordinator before contacting any teachers, students, or other personnel of ROLES. Purchasing personnel shall not show any favoritism to any vendor. Each order shall be placed in accordance with the policies of ROLES on the basis of quality, price, and delivery with past service a factor if all other considerations are equal.

**Legal References:**

118.12(2), 946.13, Wis. Stats.

**Adopted by ROLES Governance Council:**

12/18/2019