

Riveredge Outdoor Learning Elementary School (ROLES) Governance Council Meeting

Riveredge Nature Center
4458 County Road Y
Saukville, WI 53080

Thursday, November 14, 2019

4:00 pm

Present: Jessica Jens, Mia Arter (via phone), Ami Rosengren, Amy Levash (via phone), Dan Davis, Mike Mullen, Cecilia Guajardo, Sunny Knutson, Jessica Tipkemper, Sarah Barron

Absent: Becky Wollner, Mary Ann Christopher

Handouts: none

Call to Order: 4:03 pm, reading of the Public Notice

- Item: Approval of October 24 meeting minutes
 - Motion to approve the minutes
 - 1st – Mike Mullen, 2nd – Ami Rosengren. Item passed unanimously.
- Item: DPI Grant & Contract Updates
 - Discussed key upcoming dates in various contracts
 - Discussed changes to DPI grant to how indirect costs need to be reported
 - Discussed cash flow challenges due to timing of out-of-district student payments
- Item: Lead Teacher and Planning & Leadership Coordinator Updates
 - Multiple groups interested in founding similar programs have reached out and will tour the school
 - Discipline policy – NOSD seconded teacher feedback on steps 1 and 2. Staff will adjust language for accuracy (tiers, PBIS references).
 - Parent-teacher conferences will be held next week.
 - ROLES teachers held a Parents Q&A Session.
 - Teachers looking for support from parents and Governance Council, building relationships and celebrating successes.
 - Parents flagged the need for a revised bathroom policy and better communications with parents. Priorities are to ensure privacy and cleanliness. Governance and Finance & Facilities Committees will make a proposal to the Riveredge Nature Center to address it.
- Item: Policy Recommendations
 - Truancy Policy to be addressed by Teaching & Learning Committee.
 - Each Committee has a slate of policies to draft and review at the December Council Retreat.
- Item: FY20, Qtr 1 Financial Report – *tabled to December*
- Item: Responsibility Matrix – *to be addressed in Committees*
- Item: Committee updates
 - Finance & Facilities - Goal for education building construction to start late 2020, if Nature Center reaches \$5M fundraising goal, to be ready for third year of the school
- Item: Upcoming Discussion/Action Items
 - December meeting will include Council open meeting to adopt policies, additional time to build relationships and make strategic decisions.

Meeting adjourned: 5:35 pm 1st – Mike Mullen, 2nd – Dan Davis. Item passed unanimously.

Next Governance Council Meeting is Wednesday, December 18, 2019 at 3:00 pm.