

## Riveredge Outdoor Learning Elementary School (ROLES) Governance Council Meeting

Riveredge Nature Center  
4458 County Road Y  
Saukville, WI 53080

Thursday, March 28, 2019  
8:00 am

**Present:** Jessica Jens, Mary Ann Christopher, Mia Arter, Dan Davis, Ami Rosengren (via phone), Amy Levash (via phone), Sunny Knutson, Jessica Tipkemper, Ashley Gauger

**Absent:** Becky Wollner

**Handouts:** Revised draft RNC-ROLES User Agreement, Wisconsin Charter Schools Program Grant Assurance of Readiness Document

**Call to Order:** 8:07 am, reading of the Public Notice

- **Item:** Approval of March 28<sup>th</sup> meeting minutes.
  - Motion to approve minutes.
  - 1<sup>st</sup> – Dan Davis, 2<sup>nd</sup> – Mia Arter. Item passed unanimously.
- **Item:** Enrollment update
  - 73 applications to date
- **Item:** Continuing discussion of RNC-ROLES User Agreement
  - Motion to accept the Facilities and Service Agreement as proposed and authorize the President and Vice President of the Governance Council to finalized additions and deletions as discussed.
  - 1<sup>st</sup> – Dan Davis, 2<sup>nd</sup> – Mia Arter. Item passed unanimously.
  - Motion to authorize any two officers of the Governance Council to sign the Agreement.
  - 1<sup>st</sup> – Dan Davis, 2<sup>nd</sup> – Mary Ann Christopher. Item passed unanimously.
- **Item:** Discussion of 2019-2020 School Calendar
  - Motion to adopt a school calendar that matches the NOSD school calendar.
  - 1<sup>st</sup> – Dan Davis, 2<sup>nd</sup> – Mary Ann Christopher. Item passed unanimously.
- **Item:** Discussion of school start and end times
  - Motion to set 8:30 a.m. as the start time for Mondays-Fridays and 3:35 as the end time for Mondays-Tuesdays and Thursdays-Fridays and 2:35 on Wednesdays.
  - 1<sup>st</sup> – Mia Arter, 2<sup>nd</sup> – Mary Ann Christopher. Item passed unanimously.
- **Item:** Discussion of 2019-2020 school year meeting dates for the Governance Council
  - Motion to hold twice monthly Governance Council meetings for 90 minutes on the second and fourth Thursday of the month at 8:00 am in July-August and 4:00 pm for September-June.
  - 1<sup>st</sup> – Mary Ann Christopher, 2<sup>nd</sup> – Amy Levash. Item passed unanimously.
- **Item:** Review Wisconsin Charter Schools Program Grant Assurance of Readiness Document
  - Ami Rosengren volunteers to research inventory processes.
- **Item:** Updates from Charter School Planning & Leadership Coordinator and Teachers
  - Spanish language translation of the school marketing materials near completion, to be distributed online and in print.

**Meeting adjourned:** 9:40 1<sup>st</sup> – Dan Davis, 2<sup>nd</sup> – Mia Arter. Item passed unanimously.

Next Governance Council Meeting is Thursday, April 25 at 8:00 am.