

Riveredge Outdoor Learning Elementary School (ROLES) Governance Council Meeting

Riveredge Nature Center
4400 County Road Y
Saukville, WI 53080

Thursday, June 13, 2019
8:00 am

Present: Jessica Jens, Mary Ann Christopher (via phone), Becky Wollner, Mia Arter, Amy Levash (via phone), Ami Rosengren, Sunny Knutson, Ashley Gauger

Absent: Dan Davis, Jessica Tipkemper

Handouts: Draft conflict of interest, record retention, and whistleblower policies; draft 2019-2020 school calendar; draft Family Handbook; Board on Track Governance Council assessment

Call to Order: 8:00 am, reading of the Public Notice

- **Item:** Approval of May 23rd meeting minutes.
 - Motion to approve minutes.
 - 1st – Amy Rosengren, 2nd – Becky Wollner. Item passed unanimously.
- **Item:** Process for recruiting new Governance Council members
 - Process to identify gaps and application
 - Mia Arter, Mary Ann Christopher, and Amy Levash volunteer to form a Governance Committee
- **Item:** Policy review and 501(c)3 update
 - Motion to approve ROLES Conflict of Interest Policy (date June 1, 2019) with the addition of the questionnaire
 - 1st – Becky Wollner, 2nd – Mia Arter. Item passed unanimously.
 - Motion to approve proposed Intermediate Sanctions (IS) Policy.
 - 1st – Mia Arter, 2nd – Ami Rosengren. Item passed unanimously.
 - Mary Ann Christopher to reach out to colleague about staying in compliance with IS policy.
 - Motion to approve proposed Record Retention Policy.
 - 1st – Amy Levash, 2nd – Becky Wollner. Item passed unanimously.
 - Motion to approve proposed Whistleblower Policy.
 - 1st – Ami Rosengren, 2nd – Mia Arter. Item passed unanimously.
 - Discussion of how to support the formation of a Parent-Teacher Organization (PTO).
- **Item:** Family Handbook
 - Motion to approve draft Family Handbook.
 - 1st – Ami Rosengren, 2nd – Amy Levash. Item passed unanimously.
- **Item:** 2019-2020 School Calendar approval
 - Discussion of reasons to differ two days from the NOSD school calendar.
 - Motion to approve 2019-2020 School Calendar.
 - 1st – Mia Arter, 2nd – Ami Rosengren. Item passed unanimously.
- **Item:** Annual meeting discussion
 - Election of officers and new Governance Council members for Thursday, September 12.
- **Item:** Board on Track Governance Council assessment
- **Item:** Review draft of 201-2020 operating budget
 - Becky Wollner, Jessica Jens, and Ami Rosengren to form Finance Committee.

Meeting adjourned: 9:34 1st – Mia Arter, 2nd – Becky Wollner. Item passed unanimously.

Next Governance Council Meeting is Thursday, June 23 at 8:00 am.