



# The Riveredge Outdoor Learning Elementary School ROLES Governance Council Annual Meeting and Election of Officers MINUTES

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## **Date and Time**

Wednesday, October 14, 2020 at 6:00PM CDT

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## **Minutes**

### **I. Opening Items**

#### **A. Call the Meeting to Order**

Dan Davis called the meeting to order at 6:04

#### **B. Record Attendance**

Present: Dan Davis, Brynn Stadler, Korinne Haeffel, Mary Ann Christopher, Tera Rogers, Pete Christy, Brian Fortney, Becky Jewell; also, Staff Mike Mullen, Sunny Knutson, and others including Laura Wollersheim, Christina Knoske, Sarah Fortney

#### **C. Approval of Agenda**

Amy L made motion to approve as submitted. Brian second. Unanimously approved

#### **D. Approval of September 22, 2020 Meeting Minutes**

No minutes were available for approval. New minutes will be provided for review and approval at a future meeting.

### **II. Elections & Committee Selections**

#### **A. Election of Officers**

Nominations for Officer positions were made as follows:

President - Nomination of Dan Davis by Amy Levash/Second by Pete Christy

Vice President - Nomination of Mary Ann Christopher by Brynn Stadler/Second by Brian Fortney

Secretary - Nomination by Dan Davis for Amy Levash for Secretary/Second by Mary Ann Christopher

Treasurer - Nomination by Dan Davis for Becky Jewell/Second by Mary Ann Christopher

PTO Liaison - Nomination by Dan Davis for Pete Christy/Second by Brian Fortney

The Governance Council agreed to vote on the entire slate together because there were no contested seats. Roll call vote was taken. All positions were put to a vote. All positions as nominated were elected unanimously.

### III. Administrator's Report

#### A. Administrator's Report

Mr. Mullen reported on various aspects of the School's operation. MAP testing was conducted, and they are waiting on results. Staff evaluations are getting set up with CESA 6. Fall Celebration is on October 22<sup>nd</sup>. This is NOT a holiday. Progress reports and student evaluations are scheduled over the school year. Up to 7 are expected. In-room libraries are being put together in each grade. Community building with the PTO is happening to welcome new families to the school. Book sharing is being done through a book club. The first book is Last Child in the Woods by Richard Louv. Calendar changes have been made to accommodate the 4 day in-person COVID-driven schedule effectively eliminating several Thursday at home learning days.

### IV. Committee Reports

#### A. Finance

Becky Jewell reported the Finance Committee has met several times to make the budget shifts within the DPI grant final to meet the State deadline. A revised 2020/21 budget will be presented to the GC at a future meeting. The Finance Committee is also working on a long-term sustainability review for the first year without the DPI grant in place to project the additional funds required to stay solvent.

#### B. Facilities & Operations

Dan Davis reported that the outdoor classroom is complete with many thanks for the help from Sarah Fortney and others from the PTO to help complete the work. He also reported that the agreement between RNC and ROLES has been finalized and training for the staff is underway to meet the requirements of the new agreement. Also, monthly walk-throughs will be required to review the current conditions are satisfactory for teaching/learning.

#### C. Governance

No Report

#### D. Teaching & Learning

No Report

### V. Upcoming Training

#### A. Training Topic (Council Responsibilities & Protocols)

Dan Davis reviewed the responsibilities and open meeting law responsibilities and protocols the GC is required to meet.

#### B. Preview of Workshop

Dan Davis reviewed the tentative agenda for the upcoming Oct. 24<sup>th</sup> Governance Council workshop.

### VI. Public Comment

#### A. Public Comment

There was a comment and concurrence with the other members of the public that the school seemed to be moving in the right direction and they thanked the Council for their work.

### VII. Closing Items

#### A. Upcoming Meeting Schedule

Dan Davis confirmed the Council meetings would be the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the month.

#### B. Adjourn Meeting

Amy Levash made a motion to adjourn. Brian Fortney seconded the motion. The Council voted unanimously to adjourn.