

Riveredge Outdoor Learning Elementary School (ROLES) Governance Council Meeting

Riveredge Nature Center
4458 County Road Y
Saukville, WI 53080

Thursday, December 18, 2019

3:00 pm

Present: Jessica Jens, Mia Arter, Ami Rosengren, Amy Levash, Dan Davis, Mike Mullen, Cecilia Guajardo, Sunny Knutson, Jessica Tipkemper, Sarah Barron, Ashley Gauger, Kayla Buser, Shelly Shnitzer, Sarah, Alyssa Greymont

Absent: Becky Wollner, Mary Ann Christopher

Handouts: none

Call to Order: 3:03 pm, reading of the Public Notice

- Item: Approval of November 14 meeting minutes
 - Motion to approve the minutes
 - 1st – Mike Mullen, 2nd – Cecilia Guajardo. Item passed unanimously.
- Item: Refining a Shared Vision for ROLES
 - Discussed visions for ROLES in one, three, and five years. Topics included academic outcomes, school community cohesiveness, and relationships with stakeholders
- Item: Update from Planning & Leadership Coordinator and Lead Teacher
 - Discipline policy shared with students and families
 - Desire for truancy and attendance policy from NOSD, teachers, and families
 - NOSD offered support in administrating Forward state evaluations in spring, have testing and outdoor classroom opportunities
 - Teaching and Learning Committee to explore opportunities and plan for testing
 - MAP testing required a lot of administration, but went well
 - Teaching and Learning Committee to explore data results and will report back
 - NOSD willing to open more spaces for future years for speech and language services
 - Need for policy or guidelines around placement in grades
 - Teaching and Learning Committee to draft
 - Community music event held this week with plans for more
- Item: Open Enrollment Process
 - Proposal is to request 90 total seats from NOSD, including 10 for students requiring speech and language support
 - Motion to approve proposal with correction to projection figures for 4th and 5th grade (combined class)
 - 1st – Dan Davis, 2nd – Amy Levash. Item passed unanimously.
 - Community information sessions to be scheduled based on teacher availability, school tour to be included
 - Class structure and lottery decisions to be made in March/April
 - Motion for to schedule the 2020-2021 school enrollment lottery (if needed) for Tuesday, May 5 at 9 am
 - 1st – Amy Levash, 2nd – Ami Rosengren. Item passed unanimously.

- Item: Governance Committee
 - ROLES staff to reach out to CESA 6 for Title IX compliance procedure direction
 - Motion to pass Governance Committee policies as drafted with the addition of designating Title IX compliance officer as the Administrative Assistant and Lead Teacher
1st – Mike Mullen, 2nd – Dan Davis. Item passed unanimously.
- Item: Finance and Facilities Committee
 - Bathroom policy drafted to include new emergency toilet for the pine tree area, and more portable toilets will be available in the spring. This change will make more of the backend of the property available to classes. Teachers will provide an opportunity to use the bathroom every 45 minutes. ROLES teachers and staff to provide additional detail about the context in messaging this policy to parents.
 - Motion to pass the Finance Committee policies as drafted
1st – Dan Davis, 2nd – Mike Mullen. Item passed unanimously.
- Item: Teaching and Learning Committee
 - Truancy definition to designate number of excused absences allowed before entering into truancy, not including any number of sick days.
 - Motion to pass policies as drafted, with corrections to terminology in the Attendance Policy (including replacing “Board” with “school,” “school administrator” with “Lead Teacher,” etc.); to remove section F on high school equivalency; and to correct typos and designate Shelly Schnitzer, Sarah Fisk, Alyssa Greymont as the compliance officers in the Bullying and Harassment Policy.
1st – Dan Davis, 2nd – Mike Mullen. Item passed unanimously.
- Item: 501c3 Update
 - Motion to adopt revision dissolution paragraph, per IRS request
1st – Dan Davis, 2nd – Mike Mullen. Item passed unanimously.

Meeting adjourned: 5:35 pm 1st – Mike Mullen, 2nd – Dan Davis. Item passed unanimously.

Next Governance Council Meeting is Thursday, January 9, 2020 at 4:00 pm.