



Riveredge School PTO
December 14, 2020 General Meeting Minutes

Date, Time, and Location: Monday, December 14, 2020, at 6 p.m. via Google Meet.

Attendance: Sarah Neumann, Mike Mullen, Greta Malek, Ami Rosengren, Amy Pollard, Laura Wollersheim, Chrissy Knoske, Cindy Raimer, Sarah Fortney, Karen Parker, Elizabeth Clark, Sara Harbison, and Kat Chronis

- I. Greetings – 6pm – Amy Pollard**
- II. Reading of last meetings minutes - 6:02pm**
- III. Treasurer’s report - Sarah Fortney - 6:05pm**
 - a. \$1357.41 in account currently. A few checks to be distributed yet.
 - b. Must have \$1,000 in bank account at start of next fiscal year.
- IV. Status of legalese - Amy Pollard - 6:07pm**
 - a. Articles of Incorporation
 - i. Complete!
 - ii. \$35 Fee.
 - b. 501(c)3
 - i. Form accepted by state. Final acceptance within approximately 1 week.
 - ii. \$275 fee.
 - iii. Tax exempt status will be included with that when accepted.
- V. School Updates - Mike Mullen - 6:10pm**
 - a. DPI monitoring
 - i. Process to show some accountability around federal and state funds received for ROLES grant.
 - ii. Federal government hired an entire staff to monitor spending for grant.
 - b. Audit
 - i. Completed audit.
 - ii. Has helped create a foundation of finances and where ROLES is at this time.
 - iii. Also, work closely with Cesa 6 and NOSD which strengthened relationships.
 - c. Outdoor Kiln and Nature Kiosks, and Mascot Name
 - i. Spoke with Jessica Jens, will be moving forward, planning to build in the spring.
 - ii. Will be meeting tomorrow with 5th graders to discuss frog mascot name and send poll shortly
 - d. Enrollment for next year:
 - i. Start process in January. Will work on marketing for next year. Next year 4th and 5th will be separate grades.
 - ii. Will need to verify intent to return (around February) to see how many openings there will be.
 - e. New Classroom:
 - i. Floor and ceilings are donated already by company in West Bend.
 - ii. Will be moving in a few weeks before school starts.
 - iii. Building meetings will start July 1st. It is Riveredge’s building and that’s when financing will begin.
 - iv. Building is the current shed by the parking lot. Will be new 5th grade classroom.
 - f. Forward Exam

- i. Exam for students grades 3, 4, and 5. Computers are suitable. Next step is training teachers.
- VI. Fundraising Committee - Sarah Neumann/Greta Malek - 6:30pm**
 - a. Square1Art
 - i. Sales total: \$2,514.25
 - ii. Should get 20% back to PTO.
 - b. Additional school spirit swag
 - i. Shirts - logo made: online store to open in the new year.
 - ii. Stickers/clings: will start selling in new year when we have the 501(c)3.
- VII. Community Enrichment Committee - Laura Wollersheim - 6:40pm**
 - a. Will take inventory of emergency food bins at school and inform of needs.
 - b. Winter Gear Recommendations
 - i. Winter gear drive: need size 8 and up snow pants and pants. Also would like boots if possible.
 - c. Ski Club - Ami Rosengren
 - i. 7 kids have signed up. Please reach out if you have interest or any questions.
 - d. Book Club - Mike Mullen
 - i. Taking suggestions for next book club book. Reach out with any suggestions.
- VIII. Volunteer Opportunities - Laura Wollersheim - 7pm**
 - a. Grand writing support: Lindsey Lewis and Courtney Finn have volunteered to help grant writing. If you have any interest, please reach out.
 - b. Morning drop off: Need more volunteers due to quarantine (limited those able to come)
 - c. Teacher needs: will check before each newsletter.
 - d. Community responses: have several forms and people interested. Laura is compiling these responses.
- IX. Teacher Appreciation - Chrissy Knoske - 6:45**
 - a. Holiday gifts
 - b. Class parent leader
 - i. Room Parent/s to coordinate birthdays, teacher appreciation etc so nothing gets missed.
 - ii. Mrs. Raimer agrees with it, along with other parents.
 - iii. Chrissy and Laura W will work together to reach out to teachers and then reach out to parents
- X. New Business - Open Floor - 7:05pm**
- XI. Next Meeting**
 - a. Monday, January 11th, 2021 at 6:00pm - virtual

Meeting Adjourned at 7:10pm.

Minutes compiled by Sarah Neumann