



Riveredge School PTO
November 9, 2020 General Meeting Minutes

Date, Time, and Location: Monday, November 9, 2020, at 6 p.m. via Google Meet.

Attendance: Sarah Neumann, Elizabeth Clark, Greta Malek, Karen Parker, Sarah Fortney, Tricia Gruber,

- I. Greetings - 6pm – Amy Pollard**
- II. Reading of last meetings minutes - 6:05pm**
- III. Treasurer’s report - Sarah Fortney - 6:07pm**
 - a. Total: \$1,490.41 in bank account. Required to keep \$1,000 in bank at all times.
- IV. Status of legalese - Amy Pollard - 6:08pm**
 - a. Articles of Incorporation - Mailed documents and check.
 - b. Waiting to hear back and get articles back then apply for 501(c)3
 - c. Are doing easy form so once we apply it should be approved within a week
- V. School Updates - Amy Pollard - 6:09pm**
 - a. New 3rd Grade Teacher - Mrs. Amanda Otzelberger (Mrs. O)
 - b. Paraprofessional interviews underway (as we speak!)
 - c. Shed being built in Yurtville
 - d. Finalizing the adoption of staff evaluation program through CESA 6
 - e. Continuing to explore music curriculum
- VI. Fundraising Committee - Sarah Neumann/Greta Malek - 6:20pm**
 - a. Clothing orders: Earned \$406 from gear order. Thank you for all who ordered.
 - b. Additional school spirit swag
 - i. Shirts - logo made (with “Not all classrooms have four walls” and “The Riveredge School”): Shared. Waiting for pricing. Online ordering will be available asap.
 - ii. Stickers/clings: Designed logos, pricing out options. Will purchase in bulk and have available for purchase at school asap.
 - c. Square 1 Art:
 - i. Catalogs scheduled to arrive 11/16 with children’s artwork. Each child will still get stickers sheet whether ordered or not.
 - ii. Order until end of month online. PTO will receive a percentage of the sale depending on amounts ordered.
 - iii. Products to arrive on 12/17
 - d. Rock “sign” update
 - i. Approval from RNC.
 - ii. Searching for boulders and someone available to move them. Please let us know if you have any connections.
- VII. Community Enrichment Committee - Laura Wollersheim - 6:40pm**
 - a. Mascot
 - i. Ordered. Should arrive shortly.
 - ii. 5th Graders will come up with names and entire school will vote on winning name.
 - b. Winter Gear Donations

- i. Please donate if you are able. A lot of the spare items we have used belong to RNC, so we are trying to grow our spare items. RNC will not be able to share as frequently. We are in need of most items: Snow pants, winter coats, sweatshirt, socks, rain pants, rain coats, sweatshirts, base layers, gaiters, etc.
 - ii. Leave by Emily Weiss or with Sarah Neumann.
 - c. Winter Gear Drive
 - i. If there are families in need of items, they are to contact the teacher and the teacher will contact us (PTO). The families will remain anonymous to all except the teacher. Please let us know if you have any needs! We would love to be here for you as a community.
 - ii. Trying to find a way to way to make request anonymous. Possibly google doc for families in need to fill out.
 - iii. If there is a lot of family needs, possibly can make google doc with drive inventory.
 - iv. If you see any great sales, please share in case some would like to grab extra items for the school.
 - v. Possibly a fund for families to donate money towards gear or food donations (go fund me)
 - d. Holiday Meals for Families:
 - i. Thoughts of helping in need families with food, especially around the holidays.
 - e. Food for Families:
 - i. Blessing in a Backpack – school is too small, however we could use the idea. Liz Clark will look into how we can move forward with this.
 - ii. Emphasis on fruit and veggies, healthy items. Also possibly can see what family eats, what is easiest for them, and cater to them, based on what families tell the teacher.
 - iii. First step, reach out to families and let them know they should contact teacher is any needs, then we can determine what options are best for their particular circumstance.
 - f. Emergency Snack Bins:
 - i. Thank you to those who have contributed. If you would like to contribute, please designate the nut free/nut free facility items (for 2nd grade). Please drop off by Emily Weiss.
 - g. Book Club:
 - i. First meeting Thursday Nov. 12th at 6:30pm.

VIII. Volunteer Opportunities - Laura Wollersheim (Amy Pollard speaking for Laura) - 7pm

- a. 3rd Grade breezeway shelving:
 - i. Matt Smith said there are plenty of planks we could request to build the shelves.
- b. Morning Drop Off Support:
 - i. Thank you to all involved! It's been immensely helpful for teachers and kids.
 - ii. **In need of a volunteer for Wednesday, 11/11.**
- c. Volunteer Survey:

- i. Purpose to collect information of all families for skills, interests, and availability. Will help us be closer as a community. Please fill out if you are able. Will be sent soon.

IX. New Business - Open Floor - 7:15pm

- a. Governance Council meeting Wednesday 11/11 at 6pm virtually. Open to public

X. Next Meeting

- a. Monday, December 14th, 2020 – virtual 6:00pm
- b. Join with Google Meet: meet.google.com/gyt-ngmk-fdt

Meeting Adjourned at 7:30pm.

Minutes compiled by Sarah Neumann