



## The Riveredge Outdoor Learning Elementary School Meeting Minutes

### **Date and Time**

Wednesday, February 24th, 2021 at 6:00PM CDT

#### I. Opening Items

##### A. Call the Meeting to Order

Amy Levash called the meeting to order at 6 pm.

##### B. Record of Attendance:

Attendance: Governance Council: Amy Levash, Brynn Stadler, Pete Christy, Bridget Pankonin, Korinne Haeffel, Brian Fortney, Mary Ann Christopher

Absent: Tera Rogers, Becky Jewell

Others in attendance: Sunny Knuston, Sarah Fortney, Ami Rosengren, Sarah Fortney, Mike Mullens, Christina Knoske, Kat Chronis, Greta Malek, Cindy Raimer, Laura Smith, Laura Wollersheim, Sarah Neumann, Ashley Johnson

##### C. Approval of Agenda:

Brian Fortney motioned to approve the agenda, Korinne Haeffel seconded it. Motion passed unanimously.

##### D. Approval of January 27th, 2021 Minutes

Brian Fortney motioned to approve the minutes, Pete Christy seconded the motion. Motion passed unanimously.

#### II. Strategic Planning and Board Goals (6:03)

##### A. Met with Nick Pretasky from WRCCS

Amy, Mike and Mary Ann met for feedback. Stated we are ready to work on a strategic plan. The governance council committee will look more into this plan.

##### B. Board Calendar:

Have specific dates that are consistent yearly

##### C. Governance Council Meeting/Agenda Structure:

Nick suggested meetings should be kept to an hour and each committee shouldn't share out. The agendas should go into the agenda packets. The time should be used for more discussion.

#### III. Administrator Report 6:08

##### A. Administrators Report

-Shout out to parents and staff during pick up and drop off during cold weather. Thanks to Riveredge for being flexible with allowing space during this time.

-Creating some cool STEAM projects for kids

-Implementing Zones of Regulation for social emotional needs

-Forward State Assessment coming up for 3-5 grades after spring break.

- Great article in the Ozaukee Press and We Are Teachers (featuring Sam and Cindy)

-COVID update: 1 case since winter break.

#### IV. Administrators Evaluation (6:22)

##### A. Survey Tool-

CESA 6 is providing a survey tool for administrators. Amy sent it out to parents, staff and Mike to fill out. The governance executive committee will go over the results in a closed meeting and then meet with Mike. The goal is to have everything finalized by the next meeting in March.

#### V. Calendar Structure for 2021-2022 School Year (6:25)

This is going to be a higher priority for March. We are still gathering data. We will decide what is best for the students, teachers and families.

#### VI. Committee Reports (6:32)

##### A. Finance

##### 1. January Financial Report

Overall, we are in good shape and where we expect to be. We are not in a position to approve the report because we need to reallocate some items.

##### 2. Financial Statements-

Ashley Johnson- Issuing an unmodified opinion. It is the highest level of assurance.

##### 3. Auditor's Communication-

Report to the board of directors: No internal control issues to report. No corrected or uncorrected statements to report. Overall, things went very well.

##### 4. Update on 5-year budget in WISEgrants Info:

The school had a lot of carryover of money because of shutting down early last year. ROLES submitted a plan on how we are using the money. There are a few things we need to do. What we need to do is look at our June plans and re-submit a 5 year plan in WISEgrants. We don't have to use all the money in this fiscal year as we planned. Good to have that flexibility. Next steps, the finance committee will work together to make recommendations and submit to the full council. Will be ready by the March meeting.

##### B. Facilities and Operations

Pete Christy: no report this month.

##### C. Governance:

Mary Ann: WRCCS provided the committee with a survey that she will be sending out to the rest of the council. This will help guide the board's professional development. The facility agreement will be looked at per annual agreement. The changes made from last year have been effective.

##### D. Teaching and Learning

Amy: Sarah Fortney has been reaching out to the Y to see about before and after school care. She is also talking to Riveredge about this possibility as well. Katie Popp is piloting a music curriculum: Prodigy music. She has just started and is liking it so far. Mike and teachers are looking at a new reading curriculum through Fountas and Pinnell. It has been approved for 3rd and 4th grade. The committee will be focusing on the calendar next month.

##### E. PTO Liaison

Pete Christy: Successful pretzel fundraiser. Looking at more fundraisers for this summer and looking at the chalkboard kiosk. They will be electing new officers in April.

#### VII. Public Comment (7:04)

##### A. Public Comment

- Conversations including the calendar: teachers play an important role in this conversation.
  - Masks concerns: Need some for drop-off when kids don't have some. Many parents are concerned about how non-compliant students are being addressed.
  - Facility concerns: ice in yurtville and on the steps of Riveredge. A screen is torn in the 3rd grade.
- Sunny: let a teacher know right away so the nature center can deal with it. The parking lot spaces are

quite limited. Is there a plan for next year?

VIII. Closing items (7:16)

A. Adjourn Meeting

Pete Christy made a motion to adjourn the meeting. Brynn Stadler seconded it. Motion passed unanimously.