

Entrance Age

Entrance Age Requirements

The Governance Council shall establish student entrance age requirements which are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

A. 5-Year-Old Kindergarten

A child is eligible for five year old kindergarten when s/he attains the age of five (5) on or before September 1st of the year in which s/he applies for entrance and meets the residency requirements.

B. First Grade

A child must be six (6) years of age on or before September 1st in the year in which s/he enrolls. A student must have completed a kindergarten program or must receive a waiver of this requirement.

Any student who has not completed a five (5) year old kindergarten program, but seeks to enroll into first grade must receive a waiver of the requirement. The following students are eligible to receive a waiver:

1. Any student who has moved to the District from another state or country where completion of a five (5) year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in his or her prior state or country.
2. Any student who has moved to the District from another state or country that does not require the completion of five (5) year old kindergarten prior to enrollment in first grade.
3. Any student who, at the discretion of the School Administrator, in consultation with the first grade teacher(s) of the District, determines that, notwithstanding that the student has not completed a five (5) year old kindergarten program, the student has demonstrated sufficient aptitude in all core competencies normally required of kindergarten students in the District upon completion of the kindergarten program.

The School Administrator shall perform any required testing to establish the student's academic capabilities and shall prepare a written evaluation that either grants or denies the waiver and provides an explanation as to the decision.

C. Appeal of Denial of Waiver

The parents of any student denied a waiver under this section by the School Administrator may appeal that decision to the District Administrator by submitting a written request to the District Administrator within ten (10) calendar days of the decision of the principal.

The decision of the District Administrator is final.

D. Initial Entry

Children entering the District for the first time must comply with State law. Students must have an immunization record on file at the school. Any student who does not have the proper immunization shall be excluded or permitted to remain in school pursuant to the Immunization Policy.

Each child who is entitled to admittance into a public school in the District must have a school-entry health examination. The school health services plan shall contain provisions to assist students in obtaining the health examinations. Such examinations shall be conducted consistent with Health Services Policy.

A child may be exempt from the required health examination and/or immunization upon written request of the parent of such child stating the objection to examination and/or immunization on religious grounds, personal conviction, or for medical reasons certified by a competent medical authority.

Any student and/or his/her parent(s) who enters the District for the first time must disclose the following information at the time of enrollment:

1. prior school expulsions;
2. arrests resulting in a charge;
3. juvenile justice actions; and
4. referrals to mental health services.

Any student who discloses any of the above-referenced matters is subject to the provisions of the Code of Student Conduct and Discipline Policy relating to disciplinary placement and/or assignment of students.

Guideline for Admission of Transfer and Incoming Students

Nothing in these procedures shall deny any student their rights under state and federal laws regarding students with disabilities, the public school open enrollment program, or other applicable state or federal law.

A. Students From Home-Based Private Educational Programs

Home-based private educational programs are defined by law as a program of educational instruction provided to a child by his/her parent/guardian or their designee. An instructional program provided to more than one family unit does not constitute a home-based private educational program. Any student entering ROLES after 90 or more calendar days of home-based instruction shall furnish to the lead teacher or designee the following documentation of the home-based private educational program:

- a copy of DPI Form PI-1206;
- an attendance record verifying that each school term of home-based private educational

instruction consisted of a minimum of 875 hours, as required by law.

Additional information may also be requested in the form of:

- records of student performance for each course taken;
- courses the student has taken and the sequential curriculum that was taught.

B. K-12 Student Placement

1. After screening available documentation of work completed, and considering any other relevant circumstances surrounding the transfer, the school administrator or designee will make a placement decision. The following may also be required as part of the decision making process:
 - standardized achievement test
 - placement exam
 - portfolio
 - sample coursework
 - individual student assessment
2. Parents/guardians may appeal the decision of the school administrator or designee on the grade placement, or reevaluation (see D below), to the Governance Council in writing within five working days of notification. A decision will be rendered within 10 working days.

C. Re-evaluation

The school administrator or designee will reevaluate the student's placement during a probationary period of 45 days. The reevaluation will consider both academic achievement and social interaction and may result in a change in placement, provision of support and/or enrichment activities offered.

D. Verification of Residence

Verification of a parent's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the District Administrator.

E. Early Admission

ROLES shall prescribe procedures, conditions, and standards for early admission to kindergarten and first grade.

Legal References:

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Legal

Wis. Stats 118.14, 118.15, 120.12(25)

Adopted by ROLES Governance Council:

4/24/2020

Revised by ROLES Governance Council:

6/24/2021