



The Riveredge School PTO
September 13, 2021 General Meeting Minutes

Date, Time, and Location: Monday 13, 2021 at 6:00 p.m. via google meet.

Attendance: Amy Pollard, Sarah Neumann, Greta Malek, Chrissy Knoske, Mike Mullen, Brittne Dohl, Amy VanSpeybroeck, Sarah Fournety, Ami Rosengren, Elizabeth Clark, Moriah Butler, Laura Wollersheim, Cindy Raimer, Jessica Koepsell, Anna Angell, Vanessa Goll, Andrea Rainka

I. Greetings and Office Introduction - Greta Malek/officers - 6:00 pm

II. Treasurer's overview - Amy Pollard - 6:05 pm

- a) Current funds: \$8,346.46
- b) Approved Budgets for committees and teachers:
 - i) Community Enrichment: \$700
 - ii) Staff Appreciation: \$500
 - iii) Teacher Special Funds: \$200 per teacher per year. Any unused money will go towards slush funds

III. PTO Paperwork - Amy Pollard - 6:10 pm

- a) Bylaw Update
- b) Legal Paperwork: Done
 - i) Have Tax exempt and 501(c)3 now
- c) Taxes: In processing. Amy will complete by end of month

IV. Fundraising Committee - Sarah Neumann/Greta Malek - 6:12 pm

- a) Recent Fundraisers:
 - i) Scholastic Book Fair: Total earned for teachers \$546.05
 - ii) Stickers, Clings, Patches:
 - (1) Spent: \$605.50 This Fall. \$781.52 Total
 - (2) Earned: \$256 Scholastic Fair. \$548.50 Total
- b) Planned Fundraisers:
 - i) Stickers, Clings, Patches: September RNC shop in a few weeks.
 - ii) Gear Sale: Due September 23rd (Staff Appreciation)
 - iii) Square One Art: Due October 11th (Art or Music Enrichment)
 - (1) Possibly to fund water colors for nature journaling
 - iv) Firehouse Subs: November/December (End of Year Celebration)
 - v) Milwaukee Pretzels: January (Special Teacher Project)
 - vi) Gear Sale: March (Community Enrichment)
 - vii) Yearbook: May (Fall Picnic)
 - viii) IDEAS: Read A Thon
- c) Introducing regular mini-meet-ups: Will share when the committee meetings are.

V. Staff Appreciation - Brittne Doll/Ami Rosengren - 6:18 pm

- a) Team introduction
- b) 2021/22 events/activities
 - i) Dropped off welcome back baskets for staff a couple weeks ago.
 - ii) Goal is to some sort of appreciation every month for staff
- c) Introducing regular mini-meet-ups: Will share when committee meetings are.

VI. Community Enrichment - Jessica Koepsell/Chrissy Knoske - 6:25 pm

- a) Team introduction
- b) 2021/22 events/activities

- i) Harvest Fest/ Fall Fest/Fall Frolic: Fishing on farm pond, bonfire at the coop, maybe police or fire department could come, possibly bounce house, popcorn, apple cider, trunk or treat, dance parade, book drive
- ii) Winter Wonderland: Ice Fishing, bonfire
- iii) Are going to try and get companies to donate for enrichment of the activities.
- c) Book drive/ clothes donations/ snack bins and water bottles
- d) Volunteer Opportunities
 - i) Assemble two picnic tables and several needing sanding and staining.
 - ii) Two whiteboards need to be hung for teachers use outside
 - iii) Two kiosks: Mike is checking with teachers to make sure they still would be useful. Was an idea from last year
- e) Introducing regular mini-meet-ups: **Will be meeting after drop off on Wednesdays.** Please drop by and help us think of ideas!

VII. Open PTO Officer Positions for this year - all - 6:35 pm

- a) Recording Secretary
- b) Treasurer
- c) Committee
- d) Please reach out to: roles.pto.secretary@gmail.com to get more information about each committee, recording secretary, and treasurer positions and to get connected. We are looking for volunteers to help in every committee as well.

VIII. Introduction round - Open Floor - 6:40 pm

IX. Next Meeting - Monday, October 11th, 2021, 6 pm - virtual until further notice

Meeting Adjourned at 6:55pm.

Minutes compiled by Sarah Neumann