



## The Riveredge Outdoor Learning Elementary School Minutes

### **Date and Time**

Thursday, August 25th at 6:00PM CDT

**Attendance:** Todd Bugnacki, Tera Rogers, Korinne Haeffel, Brian Fortney, Laura Jach-Smith, Pete Christy, Greta Malek, Cindy Raimer, Amy Levash

### I. Opening Items

A. Call the Meeting to Order

B. Record Attendance

C. Approval of Agenda

1. Tera Rogers - Motion
2. Pete Christy - Second
3. Agenda Amended to consider a vote on the Lynden Art/Music Curriculum Proposal
4. Motion carries

D. Approval of Minutes

1. [July Working Meeting](#)
2. Korinne Haeffel - Motion
3. Laura Jach-Smith - Second
4. Motion Carries

### II. Welcome Todd Bugnacki

A. Todd Bugnacki introduces himself to the council

### III. Brynn's Resignation

A. Accept Resignation

1. Tera Rogers - Motion
2. Korinne Haeffel - Second
3. Motion Carries

## B. Vice President Position Open

1. Interest? Nominations?
2. Pete Christy expressed his interest in assuming the duties of the GC Vice President.
3. Tera Rogers nominates Pete Christy
4. Korinne Haeffel expressed an interest in the Vice President position as well.
5. Laura Jach-Smith nominates Korinne Haeffel
6. Amy Levash calls for a ballot vote.
7. The vote was tied with Todd Bugnacki abstaining.
8. The vote will be tabled until Todd feels comfortable casting the tie-breaking vote.

C. Seeking Community GC Members before opening up to parents due to bylaws

## IV. Policies Info Cindy Raimer

### A. Emergency Operations Plan

1. The EOP is still not ready for a vote. We will revisit it next month.
2. Brian Fortney offered to look at the plan for clarity and offer any suggestions.
3. Pete Christy offered the same.

## V. Administrator Report

### A. Admin Report

1. There were no questions. The Admin Report is very thorough.

### B. Create Ad Hoc committee for HHD curriculum

1. According to DPI, this committee must have a specific make up. Cindy Raimer is working on recruiting the necessary members.
2. Cindy Raimer has been working with a parent who is one semester away from being a PA who has been volunteering to evaluate curriculum. GC members cannot be on the committee. Katie Popp has volunteered to represent the teaching staff. There was one male student who volunteered to serve on the committee.

### C. Para Job Share

1. Laura Wollersheim has requested a job share to meet her time commitments. Hired Jennifer Sapiro.

#### D. Internal substitute pay for paras

1. Due to struggles procuring substitute teachers last school year to meet the unique needs of the school, it was suggested that an incentive be offered to encourage paraprofessionals to seek and obtain their substitute teaching license.
  - a. One option could be for the Governance Council to pay for the cost of the license (~\$270) for each paraprofessional that gets it with the understanding that there be a commitment to continue to work at ROLES for a set amount of time to recoup the outlay.
  - b. Another option would be to increase the substitute teacher pay (currently \$15.00/hour), which is less than the paraprofessionals typically make.
  - c. Paraprofessional sub pay is \$14.00/hour.
  - d. Tera Rogers recommends that the Governance Council work with CESA 6 to set a DAILY sub rate vs the HOURLY sub rate model we currently use.
  - e. No decision on the incentive was reached. The options will be further evaluated and a recommendation made at a future meeting, tentatively in September.

#### VI. Covid Protocol for 22-23

- A. Tera Rogers presented findings that many of the local districts are following CDC guidelines. This year, most are not going to require household contacts to isolate unless they are symptomatic. Most districts are not going to require masking. Parents and staff need clarification on what ROLES will be doing this year.
- B. Todd Bugnacki suggested that as this is an issue that impacts the day-to-day operations of the school, it would be best for Cindy Raimer to meet with the staff and determine what best meets the needs of the school community. Cindy Raimer will work with Amy Levash to communicate a plan for the upcoming school year with the understanding that it is subject to change as the situation evolves.

#### VII. Committee Reports

##### A. Finance Committee Vote

1. June and July Financials (emailed separately)
2. Tera Rogers hasn't had much engagement with the auditors as yet, however the audit is planned to take place in the early part of September.
3. Korinne Haefel enquired about securing funds to improve the appearance of the pit toilets to make them less uncomfortable for the students' use.

4. Tera Rogers responded that while Facilities doesn't have a specific budget, that expenses could be brought to the Governance Council and approved by a vote.
5. Vote to approve financial reports
  - a. Pete Christy - Motioned
  - b. Brian Fortney - Second
  - c. Motion carried

#### B. Facilities and Operations

1. [July Minutes](#)
2. August Update
3. Updated Weapons Policy

#### C. Executive Committee

1. [July Minutes](#)
2. [August Minutes](#)

#### D. PTO Info

1. No Report

### VIII. Lynden Art/Music Curriculum

- A. Cindy Raimer reported that Jade Cashman's daughters have attended the Lynden Sculpture Garden's Art and Music programs and have very positive reports. She reached out to Polly at the Lynden Sculpture Garden and was presented with a quote for \$10,000 to cover the cost of curriculum for the program, and professional development for the staff. The curriculum would cover all six grade levels at ROLES.
- B. For approximately another \$5,000, we would be able to purchase supplies for the program as well.
- C. For approximately \$5,000 more, their staff could help us select and install a kiln on campus.
- D. The initial fee would also allow for ROLES to bring the students to the Lynden Sculpture Garden for a field trip, provided ROLES pays for the transportation costs.
- E. Korinne Haeffel will look into the kiln a little bit more before we vote on purchasing a kiln. She needs to verify that Riveredge is supportive of the purchase and has a safe place to install and use the equipment.
- F. Motion to approve the Lynden Art/Music Curriculum without the Kiln
  - a. Pete Christy - Motion
  - b. [Laura Jach-Smith](#) - Second
  - c. Motion carries

## IX. Public Comment

- A. Greta Malek said that the Lynden Sculpture Garden should be a good resource for helping identify a safe place to install the kiln.

## X. Closing Items

### A. Adjourn Meeting

1. Tera Rogers - Motion
2. Pete Christy - Second
3. Motion carries

### [Committee Meetings:](#)

- Facilities Committee- 3rd Wednesday of every month 4-5pm
- Executive Committee- 3rd Thursday of month at 7pm

### [2022-2023 Governance Council Meeting Dates](#)

- September 22nd at 6pm- Annual Meeting
- October 27th at 6pm
- TUESDAY, November 29th at 6pm (DATE CHANGE), VIRTUAL
- TUESDAY, December 20th at 6pm (DATE CHANGE), VIRTUAL