



The Riveredge Outdoor Learning Elementary School Special Meeting Agenda

Date and Time


Thursday, June 8th at 6:00PM CDT

Attendance: Brian Fortney, Korinne Haeffel-Petersen, Adam Eader, Diane Abbey, Michelle Travis (virtual), Cindy Raimer

All items slated for a vote may or may not be voted on during this session

Agenda

I. Opening Items

- A. Call the Meeting to Order
 - B. Record Attendance
 - C. Approval of Agenda
 1. Motion to approve the agenda: Diane Abbey
 2. Second: Adam Eader
 3. Korinne - most of the areas of discussion are a set up for us to do work outside of this meeting to prepare for the regular business meeting
 4. Motion carried
 - D. Approval of Minutes
 1. Motion to approve the minutes: Brian Fortney
 2. Second: Diane Abbey
 3. Motion carried
-  May 2023 GC Minutes

II. Engagement & Outreach

- A. Marketing
 1. Recommendation to do some paid marketing.
 2. Would require us to make an investment of a couple of thousand dollars
 3. High level quote - SRO
- B. Community Events
 1. West Bend Farmer's Market - need volunteers to work the booth/table - student ambassadors
 - a) June 17 7:00-11:30 am
 - b) July 15th 7:00-11:30 am
 - c) July. 29th 7:00-11:30 am
 2. Green and Healthy Schools Conference
 - a) Wed. Aug. 2nd 7:30-4 pm at the Milwaukee Co Zoo
- C. Other ideas
 1. Kids' farmers' market

2. Would like to set up a community committee to focus on outreach

III. Policy Work

- A. Discuss By-Laws updates
 1. Korinne would like for us to look through the document and propose updates reflecting the new changes and membership
 2. NOSD has robust language on removal of members and vacancies
 3. NOSD has good language defining meetings
 4. Bylaws currently do not let anyone call a special meeting except the president or majority of membership
 5. Let's read NOSD's Bylaws and our bylaws and do a venn diagram
- B. Determine policies to further develop and put forward for adoption/revision at the June 22 meeting. [Policy List](#)
 1. 4112 Governance Council - Staff Communication
 2. 5200 Attendance
 3. 5340 Student Accident/Illness/Concussion
 4. 5350 Student Suicide Prevention
 5. 6152 School Fees
 6. 6620 Petty Cash
 7. 7300 Disposition of real property
 8. 7310 Disposition of personal property
 9. 8120 Volunteers
 10. 8141 Required reporting of staff conduct
 11. 8315 Information Management
 12. 8442 Reporting Accidents
 13. 8462.01 Threats of Violence
 14. 8710 Insurance
 15. 8740 - PROTECTION OF DISTRICT FUNDS
 16. 8900 - FRAUD
 17. 9130 - Public Requests, Suggestions, or Complaints
 18. 9210 - Parent Organizations
 19. 9211 - DISTRICT SUPPORT ORGANIZATIONS
 20. 9250 - Relations with Parents
 21. 9500 - RELATIONS WITH EDUCATIONAL INSTITUTIONS AND ORGANIZATIONS
 22. 9555 - PARTNERSHIPS WITH BUSINESS
 23. 9700.01 - ADVERTISING AND COMMERCIAL ACTIVITIES

IV. Transition Planning

- A. Finance and Financial Controls
 1. Michelle will audit and make recommendations
- B. Equipment and Supplies
 1. Need to accurately inventory and identify items that are wholly owned by the school
- C. Audit
 1. Audit must be performed for the grant
- D. Facilities
 1. RNC Facilities Use Agreement
 2. Relocation update
 - a) Temporary site while the new site is under development
 - b) Nice classroom portables
 - c) Land-use/rental agreement for the temporary site

V. Lane Document Work

- A. Lane Document-The Riveredge School Leadership Responsibilities.xlsx
- B. Cindy will establish a legend and we'll work independently, offline to get more of the sections done.
- C. We will hold a summer retreat and complete the lane document, a strategy document, and mission planning.
 - 1. Bring more ideas to the business meeting

VI. [Perception Survey](#)

- A. Brian shared out his findings resulting from the Perceptions Survey
- B. For the summer newsletter, he will summarize the findings and share our response
- C. For next year he will determine a better way to engage the students' participation
- D. For next year he will put out the survey twice

VII. Admin Evaluation & Goals

- A. Adam would like for us to review the PowerPoint on our own and share our comments for discussion during the next meeting
- B. Korinne asked how we can incorporate feedback from others
- C. Adam is going to connect with Lynn for some feedback

VIII. Closed Session

Motion to go into Closed Session

- a. The exemption in Wis. Stat. § 19.85(1)(g) authorizes a closed session to discuss legal counsel advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (contract review)
- b. Pursuant to section 19.85 (1) © Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- C. Motion to go into closed session: Diane Abbey
- D. Second: Adam Eader

Roll Call

- 1. Adam Eader - Aye
- 2. Brian Fortney - Aye
- 3. Diane Abbey - Aye
- 4. Michelle Travis - Aye
- 5. Korinne Haeffel-Petersen - Aye

IX. Open Session

- A. Motion to go into open session: Adam Eader
- B. Second: Michelle Travis
- C. Roll Call
 - 1. Adam Eader - Aye
 - 2. Brian Fortney - Aye
 - 3. Diane Abbey - Aye
 - 4. Michelle Travis - Aye
 - 5. Korinne Haeffel-Petersen - Aye

X.

XI. Items up for vote from closed session

- A. Motion to empower Korinne Haeffel-Petersen and Cindy Raimer to further negotiate the facilities use agreement and sign upon finalization: Michelle Travis
- B. Second: Brian Fortney

C. Motion carried unanimously.

XII. Closing Items

A. Adjourn Meeting

1. Motion to adjourn: Brian Fortney
2. Second: Diane Abbey
3. Motion carried unanimously.

Committee Meetings:

-Facilities Committee- 3rd Wednesday of every month 4-5pm

-Executive Committee- 3rd Thursday of month at 7pm

Summer Governance Council Meeting Dates

- June 22nd, 2023 at 6pm

-July 13th, 2023 at 6 pm

-July 27th, 2023 at 6 pm