



## Sugar Maple Nature School Governance Council Meeting Minutes

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### Date and Time

Thursday, November 9, 2023 at 7pm **ONLINE Meeting**

**Attendance:** Korinne Haeffel, Adam Eader, Ryan Reilly, Michelle Travis, Cindy Raimer

*This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.*

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### Agenda

- I. Opening Items
  - A. Call the Meeting to Order
  - B. Record Attendance  
Korinne, Adam, Ryan, Cindy, Michelle
  - C. Approval of Meeting Minutes
    1. [20231029Special/Exigent Minutes](#)
    2. Motion to approve the Special/Exigent Minutes: Ryan
    3. Second: Michelle
    4. Motion carried.
  - D. Approve check register
    1. Motion to approve the check register: Adam
    2. Second: Ryan
    3. Motion carried, unanimous yes
- II. Public Comment
  - A. Pre-Meeting Written Public Comments\
    1. No Public Comment
- III. Rescheduling GC Meetings due to conflicts
  - A. November 23 changed to Nov 28 at 7
  - B. December 28 changed to Dec 7 and 21 at 7
    1. Motion to approve changes to upcoming GC meetings as presented due to schedule conflicts:
    2. Second:
    3. Motion carried, unanimous yes.
- IV. Committee Development
  - A. [Group Charge Drafts](#)
    1. Facilities and Safety Committee (FASC)
    2. Parent Advisory Committee (PAC)

3. Finance and Fundraising Committee (FAFC)
  4. Academic Excellence Committee (AEC)
    - a) All tabled due to too few council members and AEC needs further discussion
    - b) Adam moves we vote to approve 1-3
    - c) Ryan suggests we have the ability to change and clean up
    - d) Unanimous yes for both
- B. [Expression of Interest Form](#)
- V. Giving Tuesday Nov 28, 2023
- A. Looking for a donor to match for Giving Tuesday donations and donors choose update
- VI. Committee Reports
- A. Financial
  - B. Facilities and Operations  
Facilities meeting moved to Nov. 14th
  - C. Exec Committee
  - D. PTO
- VII. Closed Session
- Motion to go into Closed Session
- a. The exemption in Wis. Stat. § 19.85(1)(g) authorizes a closed session to discuss legal counsel advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
  - b. Pursuant to section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - c. Ryan moved to go into closed session
  - d. Michelle second
    - i. Role Call
      1. Ryan Reilly - Aye
      2. Adam Eader - Aye
      3. Michelle Travis - Aye
      4. Korinne Haeffel - Aye
      5. Motion carried
  - e. Ryan moved that we go into open session
  - f. Michelle Moved
    - i. Role Call
      1. Ryan Reilly - Aye
      2. Adam Eader - Aye
      3. Michelle Travis - Aye
      4. Korinne Haeffel - Aye
      5. Motion carried.
- VIII. Items up for vote from closed session
- A. N/A
- IX. Closing Items
- A. Adjourn Meeting
    1. Michelle moved we adjourn
    2. Ryan seconded
    3. Motion carried.

### **Governance Council (GC) Meetings**

The GC hosts meetings on the 2nd and 4th Thursday of each month starting at 6pm.

